



**MINUTES OF THE 4TH MEETING OF SENATE OF THE UNIVERSIY
OF AGRICULTURE SWAT HELD ON 26TH AUGUST, 2025**

4th meeting of Senate of the University of Agriculture Swat (UoAS) was held under the chairmanship of **Hon'ble Minister for Agriculture/Pro-Chancellor Major (R) Muhammad Sajad Barakwal** in the Conference room of Agriculture Department, Peshawar. The following Attended the meeting.

S.No.	Name	Portfolio/Designation/Department
1	Muhammad Naeem Khan	MPA / Parliamentary Secretary for Agriculture, Khyber Pakhtunkhwa
2	Sultan-e-Room	MPA PK-9/ / Parliamentary Secretary for AUQAF, Hajj and Religious and Minority Affairs Khyber Pakhtunkhwa/ member Senate
3	Prof Dr. Dawood Jan	Vice Chancellor, UoAS
4	Justice (R) Muhammad Iqbal	Nominee of the Chief Justice Peshawar High Court
5	Sayed Muhammad Sohail	Special Secretary Agriculture Department Govt. of Khyber Pakhtunkhwa
6	MS Samina Durrani	Director Finance, Higher Education Commission Islamabad
7	Mr. Arshad Ali	Additional Secretary, Govt of Khyber Pakhtunkhwa Finance Department
8	Mr. Javed Iqbal	Additional Secretary, Govt of Khyber Pakhtunkhwa Higher Education, Archives and Libraries Department
9	Muhammad Tariq	Deputy Secretary, Govt of Khyber Pakhtunkhwa, Establishment Department
10	Akbar Khan	Advisor Establishment and Finance, UoAS
11	Mr. Shah Bakht Yousufzai	Section Officer, Agriculture Department Govt. of Khyber Pakhtunkhwa

The following officials of the University were present to assist the forum.

1. Dr. Irfanullah Assistant Professor, UoAS
2. Muhammad Ali Auditor UoAS
3. Mian Iqbal Shah Assistant Finance UoAS.

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Officials of the Project Management Unit (PMU) of the Development Scheme headed by Engr. Naseer Ahmad were preset to apprise the forum on progress and other matters of the Development Project, administered by the Agriculture Department.

The Meeting started with the recitation of Holy Qur'an. The Hon'ble Minister welcomed the participants and thanked them for attending the meeting. He appreciated the University Management for successful conduction of 1st International Conference on Climate Resilient Mountain Agriculture. He further informed the house that the provincial government is working on Mountain Agriculture Policy. The UoAS will be the main stakeholder in implementing the Mountain Agriculture Policy. The Hon'ble Minister further informed that due to geographic location the University of Agriculture Swat will be promoted to a leading institution for Climate Change and Mountain Agriculture. The Hon'ble Minister requested the nominee of HEC to facilitate the University at the national level to establish links with sister institutions across the country for combined and coordinated efforts to combat the effects of climate change.

The Chair then asked Vice Chancellor to brief the house on the background and progress of the University. The Vice Chancellor Prof. Dr. Dawood Jan requested the forum to offer prayers for the departed soul's and other victims of the recent floods in the province. The forum expressed its deep sorrows and grief over the sad demise of precious lives and loss of properties and livelihood in the recent devastating floods and offered a collective prayer for the martyred of the floods in Buner, Shangla, Swat, Bajaur, Swabi, D.I.Khan and other parts of the country.

Thereafter, the Vice Chancellor Professor Dr. Dawood Jan presented to the forum a brief background and progress of the University. The Vice Chancellor apprised the house that the University of Agriculture Swat started its journey as a Sub-Campus Swat, of the University of Agriculture Peshawar, where 1st batch of students was admitted in B.Sc (Hons) Agriculture, and their classes were commenced on February 24th, 2020. The students admitted in these semesters have graduated. They have been issued degrees, and the HEC verifies the degrees issued by the University. Relatively new one, such verification by HEC is a great milestone achieved by the University at a very early stage.

The Vice Chancellor further informed that the amendment to the Khyber Pakhtunkhwa Universities Act, 2012, for establishment of the University of Agriculture Swat was passed by the Provincial Assembly vide amendment No. PA/Khyber Pakhtunkhwa/Bills-133/2020/15387, dated 28.12.2020. The sub-campus was detached from Agriculture University, Peshawar and upgraded to the status of University of Agriculture, Swat by the Government and got functionalized on 03/12/2021. The University functions under the provisions of Khyber Pakhtunkhwa Universities Act, 2012. At present the University follows the Khyber Pakhtunkhwa Universities Model Statutes 2016 under section 46 B of the Act. The University has constituted all statutory

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authorities and various essential committees for smooth function. Regular meetings of such authorities and committees are conducted, and their decisions are implemented.

He further informed the house that the University has got approved its Vision, Mission, Core-Values and Emblem from the competent forums. The University is temporarily housed in a portion of Agriculture Research Institute (ARI) Mingora Swat, and its permanent Campus is under construction at Village Jura, Matta Swat under an ADP scheme.

The Vice Chancellor further apprised the house that the University offers various degree programs including Horticulture, Entomology, Plant Breeding and Genetics, Soil and Environmental Sciences, Food Science and Technology, Human Nutrition & Dietetics, Computer Sciences and Information Technology, and Climate Change Sciences

The Vice Chancellor also informed the house that the University focuses on **Climate Change & Mountain Agriculture**. Due to its geographical location and peculiar environment, the University is focusing on Sustainable Mountains Agriculture Systems and Resilience to climate change. The University has established **CENTER FOR CLIMATE RESILIENT MOUNTAIN AGRICULTURE (CCRMA)**. Soon after its establishment the CCRMA organized a stake holders' consultative workshop on Agriculture Policy and Mountain Agriculture Policy of the Govt on April 30, 2025, followed by the 1st international Conference on **Climate Resilient Mountain Agriculture (CRMA, 2025)** on August 05-07, 2025.

Elaborating the progress made by the University, the Vice Chancellor informed that the University has started Faculty Exchange Program with sister universities across the country that will lead to students exchange in the future and joint degree programs. The program has been approved by the Syndicate. In this connection the University has recently signed a MoU with Ghazi University DG Khan, and MOUs are under process with other sister universities including the Agriculture University of Faisal Abad. The University has launched the Distinguished Speaker Series under which distinguished academicians, intellectuals, administrators and philanthropists of diverse backgrounds are invited to share their rich knowledge and experience with the students, faculty and staff. The University has launched Socio-economic dialogue series. In this connection, recently dialogue was organized on the topics of "**Climate Scenario of Khyber Pakhtunkhwa**" Impact of Climate Change on Key Crops of Khyber Pakhtunkhwa and "**Shrinking Water Resources**" Threats and opportunities for Mountain Agriculture under the Changing Climate. Apart from teaching/ research on the campus, the University has positioned itself to reach out to the farming community and other stake holders to work in collaboration on challenges and opportunities in the context of climate change in mountain areas. The indigenous knowledge and culture, developed

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and adopted by the local people since long. It has far-reaching effect on shaping society and provides thoughtful insights into the development of agriculture in the area. As such the University is focusing on this for sustainable development.

The Vice Chancellor further informed that the University has been accredited by the Higher Education Commission (HEC) Islamabad. The accredited departments are duly reflected in **Pakistan Qualification Register (PQR)** at HEC. It certifies recognition of the degree issued to the graduated students nationally and globally. The degrees issued to graduated students are acceptable and the Accreditation and Attestation Division (AA Division) of the HEC attest such degrees. Based on the HEC Accreditation Committee visit, the HEC granted NOC to the University in the six departments and enhanced the seats for fresh enrollment/ intake from 100 to 240 students. Dossiers for launching M.Phil/Master and PhD program in five departments have been submitted to HEC for grant of NOC. National Agriculture Education Accreditation Council (NAEAC) team will visit the University in November for grant of accreditation. Zero visit was made by the council in November 2024.

The Vice Chancellor apprised the house that **FINANCIAL SUSTAINABILITY MODEL** of the University ensures *Self-Reliance* as the University is cognizant of the fact universities across the country are facing financial issues. The Government grants are shrinking. Grant to HEC remained static at the level of 2018. The young universities are less privileged. In this backdrop the University has developed a **financial sustainability model** that ensures periodical inflow of revenue to meet its expenditure and at the same time provides sufficient balances of funds for the future. The University has established the following Endowment Funds:

- (1) The University Endowment Fund.
- (2) The Pension Endowment Fund.
- (3) The Endowment Fund for Scholarships.
- (4) The Endowment Fund for Revenue Enhancement and Fund Generation; and
- (5) The Research Endowment Fund.

The Vice Chancellor further informed the forum that rules for all these Endowment Funds have been framed and approved by the Syndicate.

The Vice Chancellor briefed the house on the **Scholarships Model** of the University. He informed that in addition to scholarships provided by the Government through various schemes, the University is leading in provision of different scholarships, from its own resources including:

- (1) Diversity and Inclusion Scholarships. (25 seats)
- (2) Climate Change and Mountain Agriculture Scholarships. (72 Seats),
- (3) Merit Scholarships (Board Toppers; National Award holders and Semester Wise Merit Scholarships).
- (4) Need Based Scholarships.

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(a) Scholarships for five percent of the total Students having financial constraints.

(b) Fully funded Scholarship to Students with Disability.

(5) Contributory Students' Welfare Fund

The Contributory Students Welfare Fund has been established for grant of need-based scholarships and to finance co-curricular and extracurricular activities of the students.

Afterwards, the Honorable Minister for Agriculture, appreciated the University Management for remarkable progress and further requested the HEC to visit the UoAS under construction site and the provincial government will facilitate the HEC in this regard. In this connection the University is planning for a conference in October and November for farmers to apprise them on the current scenario of climate change. The HEC nominee appreciated the efforts of the UoAS and requested the Vice Chancellor to further strengthen the University in this field and suggested that the UoAS may sign an MoU with MNS University Multan as they are also working on Climate Change. The HEC will facilitate the UoAS in signing the MoU and other collaborations. Furthermore. Miss Samina Durrani advised the UoAS that they may sign the MoU with NDU Karachi and NED.

Where after the Chair asked to present the agenda items. The Vice Chancellor, the University of Agriculture, Swat, invited the Advisor Establishment & Finance to present the agenda items for discussion of the house and subsequent decisions.

Agenda Item #01

CONFIRMATION OF MINUTES OF 3rd MEETING OF THE SENATE.

The house was informed that the third (3rd) meeting of the Senate of The University of Agriculture Swat, was held on 10-07-2024. The meeting was chaired by the Hon'ble Minister for Agriculture/ Pro-Chancellor. The minutes of the meeting were signed by the members and were authenticated by the Honorable Pro-Chancellor. The decisions made by the Senate have been implemented in letter and spirit.

Discussion

The chair enquired as to whether the minutes were approved by the Chancellor's office. The Advisor Establishment and Finance UoAS apprised the forum that the meeting was chaired by the Hon'ble Minister for Agriculture as Pro-Chancellor. The minutes of the meeting were duly signed by all honorable members of the Senate and were authenticated by the Hon'ble Pro-Chancellor. The minutes were sent to the then Chancellor's office (Governor House), however, during the transitional period the University could not receive the approved minutes.

Decision

The forum confirmed the minutes. The forum added that the minutes be submitted to the Hon'ble Chief Minister/ Chancellor for formal approval.

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Chancellor, Advisor Establishment & Finance, Vice Chancellor, Pro-Chancellor, Registrar, Secretary, and other officials signatures.



Agenda Item #02

IMPLEMENTATION STATUS OF THE DECISIONS MADE BY THE SENATE.

The house was informed that the decision of the Senate taken in its 3rd meeting was implemented in letter and spirit as per following details: -

Budget: Income and expenditure have been made part of the revised budget for financial year 2024-25. **Third Party audit** has been carried out and the report is submitted for perusal. The **Director General Audit Khyber Pakhtunkhwa** carried out audit of the accounts of the University.

Decision

The House noted the implementation status of the decision taken in its 3rd meeting held on 10.07.2024.

Agenda Item # 03

CONSIDERATION AND APPROVAL OF RECURRING BUDGET CONSISTING, ACTUAL FOR FY 2023-24, REVISED ESTIMATE FOR FY 2024-25 AND BUDGET ESTIMATE FOR FY 2025-26.

The house was apprised that the Senate is empowered under section 20 (2) (e) of the Act to approve the budget. The Syndicate is empowered under section 23(2) (a) of the Act to consider the budget and recommend it for approval of the Senate. The Finance and Planning Committee is empowered under clause 10 (i) of the Constitution Functions and Powers of Authorities of the University Statutes, 2016 (Model Statutes, 2016) to recommend the budget.

Based on the recommendation of the Finance and Planning Committee, in its meeting held on 24.04.2025 as well as consideration and recommendation of the Syndicate made in its meeting held on 24.04.2025, the budget was presented before the forum as follows: -

Sub Item # 3.1 ACTUAL FOR THE YEAR 2023-24

Head	Sub head	Amount Millions Rs
Opening Balance		603.751
Income during the Year	Grants from HEC	5.000
	Grants from Provincial Govt	-
	Own Resources	300.357
Total Income during the Year		305.357
Total Available Resources		909.108
Expenditure and Transfer payments from Recurring Budget	Establishment Charges	39.918
	Other Heads	25.321
	Transfer to Funds	680.000

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Total Expenditure and Transfer payments	745.239
Closing Balance	163.869

Sub Item 3.2 REVISED ESTIMATES FOR THE YEAR 2024-25

Head	Sub head	Amount Rs	Millions
Opening Balance		163.869	
Income during the Year	Grants from HEC	1.046	
	Grants from Provincial Govt	-	
	Own Resources	318.893	
Total Income during the Year		319.939	
Total Available Resources		483.808	
Expenditure and Transfer payments from Recurring Budget	Establishment Charges	47.974	
	Other Heads	111.678	
	Transfer to Funds	280.000	
Total Expenditure and Transfer payments		439.652	
Closing Balance		44.156	

Sub Item 3.3 BUDGET ESTIMATES FOR THE YEAR 2025-26

Head	Sub head	Amount Rs	Millions
Opening Balance		44.156	
Income during the Year	Grants from HEC	10.000	
	Grants from Provincial Govt	300.000	
	Own Resources	301.904	
Total Income during the Year		611.904	
Total Available Resources		656.060	
Expenditure and Transfer payments from Recurring Budget	Establishment Charges	166.531	
	Other Heads	173.140	
	Transfer to Funds	300.000	
Total Expenditure and Transfer payments		639.671	
Closing Balance		16.389	

Discussion

While discussing the Budget Mr. Javed Iqbal, Additional Secretary Higher Education, Archives and Libraries Department informed the house that as per approved allocation the HED has allocated grant of Rs 74.90 million. Therefore, the grant from provincial Government, reflected in the Budget Estimates for 2025-26 be reduced to the allocation made by the HED. The Hon'ble Minister suggested that the amount of Rs. 300 million

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Javed Iqbal

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reflected in the estimates may be retained and he will discuss the matter with the Hon'ble Minister for Higher Education. Mr. Javed Iqbal also informed that based on the overall performance, the University will get performance grant subject to the condition that the students to teacher ratio is maintained at 1:20 or above. Ms. Samina Durrani suggested that the recruitment of faculty be made phase wise which will improve the student teacher ratio. The suggestion was endorsed.

Decision

After thread bare discussion the Senate approved Recurring Budget including Actual for the year 2023-24 at sub item 3.1, Revised Estimates for the year 2024-25 at sub item 3.2 and Budget Estimates for the year 2025-26 at sub item 3.3 as reflected in the respective tables above. (Relevant proforma are appended to these minutes)

Agenda Item # 04

BRIEF REPORT ON PROGRESS, WORK PLAN, STATEMENT OF ACCOUNTS AND FINANCIAL RESOURCE DEVELOPMENT.

Covered in the detail briefing by the Vice Chancellor as enumerated above.

Decision

The Senate appreciated the progress made by the University in a short span of time. The Senate admired entrepreneurial drives and financial and scholarships models of the university.

The Chair admired the outstanding achievements and expressed his passionate interest in Climate Change and Mountain Agriculture and desired to see the University to be a seat of learning in these areas covering the mountainous region of the province as well as Gilgit Baltistan and State of Azad Jammu and Kashmir.

Agenda Item # 05

THIRD PARTY AUDIT REPORT

The third-Party Audit Report, for the years 2021-22, 2022-23 and 2023-24 conducted by MS IECnet S.K.S.S.S Chartered Accountants Peshawar was presented to the forum.

The 3rd Party Audit Report is a milestone in the history of the University as at a very young stage the assets of the University have been evaluated. As per general opinion of the Auditors, the University has made commendable progress in a short span of time. The Finance team headed by the Vice Chancellor deserves recognition for establishing key systems, maintaining financial discipline and above all prudently investing the University Funds.

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The following observations and recommendations made by the Auditors were also presented to the forum.

- 1) The University may adopt Double Entry Accounting System and install ERP.
- 2) The University may provide adequate staff to Finance Section and appoint Treasurer on regular basis.
- 3) The University may devise proper mechanism for formal tagging of Fixed Assets.
- 4) The University may improve Bank Reconciliation
- 5) The University may: -
 - (5.1) prepare Receipt Voucher for receipts.
 - (5.2) prepare JV for adjustment of advances; and
 - (5.3) reduce grant of frequent advances.

Discussion

- (1) The University may adopt Double Entry Accounting System and install ERP.

The house was apprised that the adoption of double entry system is very important, however, at this stage the University could not adopt it due to non-availability of regular and adequate staff. For initiating the ERP a MoU was signed with HEDP/HEC, and the University was included in the list however the same is still pending with the HEC. MS Samina Durrani replied that HEC will provide the ERP system once the strength of students at the campus is improved and reaches at least 1000 students.

- (2) The University may provide adequate staff to Finance Section and appoint Treasurer on regular basis.

The house was informed that the University is in its embryonic stage and there is only one regular officer in BPS 18. The appointments could not be made due to ban imposed by the Govt. A case for grant of NOC for regular appointments against the sanctioned budgeted posts was submitted to the Govt, however, NOC was not granted. In consultation with HED, eight posts of essential nature have been advertised. The appointment against these advertised posts will be made in due course of time.

- (3) The University may devise proper mechanism for formal tagging of Fixed Assets.

The house was informed that procured items are duly entered into the stock register. However, it will be shifted to the format suggested by the Auditors.

- (4) The University may improve Bank Reconciliation

The house was apprised that the viewpoint of the Auditors is not based on facts. Without reconciliation, closing monthly accounts and cash books is impossible. The reconciliation of each bank account is carried out on regular basis.

- (5) (5.1) prepare Receipt Voucher for receipts.

The house was informed that the main receipts of the university are profit and students' fee. The profit is credited to the University's bank account by the


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respective banks, while the fee is submitted by the students on challan generated online. As such the receipt voucher to that extent is already generated. It is worth mentioning that a public sector organization has a different mode of receipt and payments as compared to Privet sector organization.

(5.2) prepare JV for adjustment of advances.

Advances are adjusted through classification vouchers. Auditors' opinion is based on the procedure practiced in private organization. However, any procedure that improves the maintenance of accounts will be adopted.

(5.3) reduce grant of Frequent Advances.

The advances are granted for meetings and other important events. Ms. Samina Durrani informed the house that a mechanism is being developed in HEC for such payments which will be shared with the universities for facilitation and uniformity. The forum suggested that instead of granting advances, imprest money may be granted to the respective offices. The point was noted.

Decision

The forum noted the observations and replies of the University and advised that the University may report the action taken/replies made to the observation of the Auditors in annotated form to the Senate in its next meeting.

Table Agenda 01

GENERAL DECISION OF SENATE MEETING FOR THE BUDGET ESTIMATE FOR THE FY 2025-26 OF PUBLIC SECTOR UNIVERSITIES, KHYBER PAKHTUNKHWA

Mr. Javed Iqbal, Additional Secretary Higher Education Department, informed the house that the Senate during the budget meetings of various universities, has issued the following instructions.

1. Biometric Attendance System:

Face recognition device shall be installed to establish a centralized biometric attendance system for all University employee.

2. Computerization of Inventory:

The stock inventory shall be fully computerized, and the University inventory must be updated accordingly for better record keeping and transparency.

3. ERP Functionality and Bank Synchronization:

The ERP module must be made fully functional and synchronized with the banking system to ensure efficient financial and administrative operations.

4. Staff Rationalization:

A rationalization of human resources shall be undertaken. Staff may be transferred within department as needed to reduce reliance on contingent (temporary/daily-wage) staff and optimize existing manpower.

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5. Merger/Integration of Departments:

Merger of department with a smaller number of students or not fulfilling student: teacher ratio.

6. Cost-Effective Advertisement Strategy:

Job vacancies and other official advertisement should primarily be disseminated through digital platform and social digital media to reduce financial expenditure.

7. Introduction of POL FLEET Card:

A fleet card system for POL (Petrol, Oil, and Lubricants) shall be introduced to streamline fuel management and ensure accordingly.

8. Re-appropriation of Funds:

Re-appropriation of funds shall be made through relevant bodies, F&PC & Syndicate.

9. Diversify the revenue streams and to minimize the excessive reliance on student's fee:

The University shall minimize excessive reliance on student's fee and explore other revenues of income, including but not limited to joint venture and similar initiatives.

10. HEC Proformas:

All HEC proformas from 101 up to 110 shall submit with minutes.

Decision

The forum approved general decisions of the Senate taken by it during meetings of various Universities.

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BRIEFING BY THE PROJECT DIRECTOR PMU

The Project Director of Project Management Unit (PMU) of Development Scheme, functioning under the administrative control of the Agriculture Department, presented the background and progress before the house. He informed the house that until now 36% of the total allocation has been released to the project. He further informed that Rs. 275 million have been allocated this year while the ongoing work needs at least Rs. 1500 to 2000 million. He showed the latest pictures of under construction buildings. The University management informed the house that Syndicate, in its 11th meeting held on 27.05.2025 (attended by the Project Director and Consultant), while considering the advance stage of execution of infrastructure development and anticipated completion, advised for close and formal co-ordination between the PMU and the executing department. This formal engagement was considered crucial to ensure that all necessary amenities and services are in place well before the formal handover of the buildings enabling the university to commence operations smoothly upon relocation. Considering the decision of the Syndicate referred to above, provisions were required in the revised PC-I for external development including all essential services, water supply, office and lab equipment, transport and furniture etc. However, it was learnt during the discussion that the executing partners have submitted the revised PC-I and no provisions have been made for the above-mentioned procurement/facilities. Moreover, the university was not informed through the Syndicate of such revision.

In response the Project Director suggested that the university may prepare a separate PC-I for procurement/facilities which may be presented to the Govt for approval as a non-ADP scheme. The University management was, however, of the opinion that the suggestion of the Project Director cannot be a replacement of the decision of the Syndicate referred to above.

The Chair remarked that the pace of completion of the project is very slow, which must be accelerated. He showed concern over the non-prioritizing of the completion of crucial buildings and advised that one academic and one administration block, hostels along with all kinds of amenities and services be completed on priority so that the University could be shifted to its permanent campus as soon as possible.

Decision

The House endorsed the advice of the Chair and directed for early completion of the project including all amenities and services so that the University could be shifted to its permanent campus as soon as possible. The house directed that provision for procurement of office and lab equipment, transport and furniture etc must be included in the revised PC-1.

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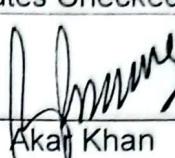
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THE UNIVERSITY OF AGRICULTURE, SWAT

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The meeting ended with mutual vote of thanks.

Minutes Recorded by	Minutes Checked by
 Dr. Irfanullah Deputy Registrar UoAS	 Akar Khan Advisor Establishment and Finance UoAS

 Mr. Sultan-e-Room MPA-PK 09	 Prof Dr. Dawood Jan Vice Chancellor UoAS
 Justice (R) Muhammad Iqbal Nominee of the Chief Justice PHC	 Sayed Muhammad Sohail Special Secretary Agriculture Department
 Ms. Samina Durrani Director Finance Higher Education Commission (HEC) Islamabad	 Mr. Arshad Ali Additional Secretary Finance Department Govt. of Khyber Pakhtunkhwa
 Mr. Jayed Iqbal Additional Secretary, Higher Education Archives and Libraries Department Govt. of Khyber Pakhtunkhwa	 Muhammad Tariq Deputy Secretary Establishment Department Govt. of Khyber Pakhtunkhwa

Minutes Approved by


Major(R) Muhammad Sjjad Barakwal
Hon'ble Minister for Agriculture/Pro-Chancellor UoAS

13/12/2025