



**THE UNIVERSITY OF AGRICULTURE SWAT
KHYBER PAKHTUNKHWA PAKISTAN**

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No. Reg- UAS

Date:

MINUTES OF 2nd MEETING OF THE SENATE HELD ON 21st June, 2023

2nd meeting of the Senate of the University of Agriculture , Swat was held on 21-06-2023 at 4:00 P.M in the Governor House Khyber Pakhtunkhwa, Peshawar. under the chairmanship of Hon'able Justice (Rtd) Irshad Qaisar Minister for Higher Education, Law and Parliamentary Affairs. The following attended the meeting:

S #	Name and Designation	In capacity of	Relevant provisions of the Act
1	Prof. Dr. Dawood Jan, Vice Chancellor, The University of Agriculture, Swat.	Vice Chancellor	Section 19(1) (c)
2	Hon'ble. Justice (Rtd.) Miftahuddin Khan	Nominee of the Chief Justice of High Court Peshawar	Section 19(1) (f)
3	Prof. Dr Muhammad Mohsin Khan Former Director IM Sciences Peshawar	Nominee of Higher Education Commission (HEC) Islamabad.	Section 19(1)(k)
4	Mr. Mazhar Irshad, Principal Secretary to Governor Khyber Pakhtunkhwa Peshawar	Principal Secretary to Governor Khyber Pakhtunkhwa	Representing Governor's Secretariat
5	Prof. Dr. Rashid Ahmad, Vice Chancellor, University of Malakand.	Member from academic community	Section 19(1) (m)
6	Dr Aneela Durrani, Secretary, Govt. of Khyber Pakhtunkhwa, Higher Education Archives and Libraries Department.	The Secretary Higher Education Department	Section 19(1) (h)
7	Mr. Muhammad Tahir, Additional Secretary to Govt. of Khyber Pakhtunkhwa, Agriculture, Dept.	Secretary Administrative Department	Section 19(1) (g)
8	Mr. Wasif Rahman, Additional Secretary, Govt. of Khyber Pakhtunkhwa, Finance Department.	Nominee of The Secretary Finance Department	Section 19(1) (i)
9	Mr. Saeedullah, Additional Secretary, Govt. of Khyber Pakhtunkhwa, Establishment Dept.	Nominee of The Secretary Establishment	Section 19(1) (j)
10	Mr. Javed Iqbal, Additional. Secretary, Govt. of Khyber Pakhtunkhwa, Higher Education Archives and Libraries Department..	Additional. Secretary, Govt. of Khyber Pakhtunkhwa, Higher Education Archives and Libraries Department..	To assist the forum
11	Mr. Bacha Sayed, Chief	Person from society at large	

Section Officer-i
Governor's Secretariat
Khyber Pakhtunkhwa

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	Nominee of the Chancellor	being persons of distinction	Section 19(1) (o)
12	Mr. Ehsanullah Khan Nominee of the Chancellor	Person from society at large being persons of distinction	Section 19(1) (o)
13	Mr. Akbar Khan, Advisor Establishment and Finance/ Treasurer, The University of Agriculture, Swat.	Advisor Establishment & Finance/Treasurer	To Assist the forum
14	Mr. Ibrarul Haq, Deputy Registrar, The University of Agriculture, Swat.	University Administrative Officer	Section 19 (01) (t)

The meeting started with the recitation of few verses from the Holy Quran. After a brief round of introduction, the Vice Chancellor on behalf of the students, faculty and administration of the University welcomed the participants and thanked them for sparing their valuable time from busy schedule to attend the meeting. He apprised the house that in its mere eighteen months age the University has made remarkable progress. The University has constituted Statutory Authorities, convened its meetings and implemented its decisions. The University has established five academic departments. Many facilities, like class rooms, library, internet, labs are available to the Students. The University is currently housed in the Agriculture Research Institute Takhtaband Mingora, Swat, which provides an added advantage where qualified faculty, labs and fields are available for practices and learning of the Students. Moreover the farmers regularly visit the Institute and thus our students know their practice issues and its solutions. Recently the HEC team has visited the University and appreciated the available facilities. Hopefully, the University will get NOC with in a couple of days.

Elaborating on the initiatives in pipeline, the Vice Chancellor apprised the house that the University management intends to focus on **"Mountain Agriculture, Ecotourism and Climate Change"**. **Establishment of "specialized groups" (discipline wise) from universities and research institutions across the country, Establishment of Outreach Programs Offices, Formation of "think tank" comprising individuals, national and international organizations working in NRM sector.**

Furhermore the University intends to create Research Endowment Fund, University Development Endowment Fund, chalking-out Professional Development Plan of the Employees, initiating Career Counseling for the students, Guest Speakers Series, Creating Linkages with the leading Institutions and launching Revenue Enhancement Projects.

Thereafter, the agenda items were presented, by the Advisor Establishment and Finance of the University, which were thoroughly discussed and decision taken as follows:-

ITEM NO.01: CONFIRMATION OF THE MINUTES OF 1st MEETING OF THE SENATE HELD ON 22-06-2022

The House was informed that 1st meeting of the Senate of The University of Agriculture, Swat was held on 22-06-2022, wherein budget estimates for FY 2021-22 and 2022-23 were approved. The minutes, approved by the Honourable Chancellor were circulated vide No. Reg01/UAS/164 dated 31-08-2022. No observations were received from the Honourable members.

The house was requested to confirm the minutes.

Decision:

- **The Senate confirmed the minutes of its 1st meeting held on 22-06 2022.**

ITEM NO.02: IMPLEMENTATION STATUS OF THE DECISIONS TAKEN IN 1st MEETING OF SENATE HELD ON 22-06. 2022

The house was apprised that the decisions guidelines of the Senate of its 1st meeting held on 22.06.2022 were implemented/ Noted for implementations as follows:-

- The decision regarding budget approved by the Senate was implemented;
- House subsidy was neither included in the budget nor paid.
- Disparity Reduction Allowance (DRA) was neither included in the budget nor paid.
- The decision regarding fresh appointments on CP Fund noted and will be implemented in letter and spirit.
- The University has a well thought financial sustainability plan and has established four Endowment Funds namely:
 - Pension Endowment Fund;
 - University Endowment Fund;
 - Endowment Fund for Revenue Enhancement and Fund Generation through Non-Traditional Resources; and
 - Scholarships Endowment Fund.

Besides the University has drafted a financial sustainability plan for five years which will be reviewed each year and adjusted accordingly.

Decision

The Senate noted the actions taken so far and appreciated the management of the University for judicious implementation of the decisions taken by the Senate in its 1st meeting held on 22-06 2022.

ITEM NO 03: APPROVAL OF RECURRING BUDGET: ACTUAL FOR THE YEAR 2021-22, REVISED ESTIMATES FOR THE YEAR 2022-23 AND BUDGET ESTIMATES FOR THE YEAR 2023-24 OF THE UNIVERSITY OF AGRICULTURE, SWAT.

The august house was apprised that the Budget Estimates for the Financial Year 2023-24, Revised Budget 2022-23 and Actual for Financial Year 2021-22 were presented to the Finance and Planning Committee (F&PC) in its 4th meeting held on 30-05-2023. The recommendations of the F&PC were presented to the Syndicate in its 3rd meeting held on 12-06-2023 for consideration and onward recommendations to the Senate for approval.

The recommendations of the Syndicate were presented to the Senate as follows:

"3.1 (A) Actual Income and Expenditure: 2021-22

The forum was apprised that the University presented its 1st budget to the Senate comprising the Budget Estimate for seven months commencing 03-12-2021 of Financial Year 2021-22 and Budget Estimate for Financial Year 2022-23. The Budget was approved by the Senate in its 1st meeting held on 22-6-2022.

The Syndicate was informed that in addition to provincial Govt. grant of Rs. 1340.141 million, the University obtained grant from the HEC under HEDP for Revenue Enhancement and Fund Generation. This is the youngest University across the country to obtain such grant and participated in the drive for self sustainability.

As per HEC guidelines Endowment Fund for Revenue Enhancement and Fund Generation through Non-Traditional Resources and Pension Endowment Fund have been established.

The Actual Income and Expenditure for 2021-22 recommended by the Finance and planning Committee, were presented to the Syndicate for consideration and onward recommendations to the Senate for approval as follows:-

(1) Opening Balance		Rs. 35.494 million
(2) Income:		
• Grants:(HEC)	Rs. 57.200 million	
• Grants (Provincial Govt.)	Rs.1340.141 million	
• Own Resources	Rs. 9.035 million	
• Enowment Fund from UAP	Rs. 29.758 million	
Total Income for the year		Rs.1436.134 million
Total Available Resources		Rs.1471.628 million
(3) Expenditure		
• Establishment Charges (ERE)	Rs. 4.389 million	
• Non-salary Expenditure	Rs. 588.945 million	
Total Expenditure during the year		Rs. 593.335 million
Surplus		Rs. 878.294 million

The Syndicate highly appreciated the successful efforts of the management of the University and recommended the Actual Income and Expenditure for the Year 2021-22 to the Senate for Approval.

3.1 (B) Revised Budget: 2022-23

The Syndicate was further apprised that the Revised Budget for the Year 2022-23 was recommended by the Finance and Planning Committee as summarized below:

(1) Opening Balance		Rs. 878.294 million
(2) Income:		
• Grants: (HEC)	Rs. 2.683 million	
• Grants (Provincial)	Rs. 50.000 million	
• Own Resources	Rs.160.871 million	
• Total Income for the year		Rs. 213.554 million
Total Available Resources		Rs.1091.848 million
(3) Expenditure		
• Establishment Charges (ERE)	Rs. 32.298 million	
• Non-salary Expenditure	Rs. 470.356 million	
• Total Expenditure during the year		Rs. 502.654 million
Surplus		Rs. 589.194 million

The Syndicate was informed that the Revised Budget consists of grant of Rs 50 million received from the Provincial Govt. out of a total amount of Rs. 1154 million approved through a summary by the Provincial Govt. for Endowment Funds and Non-salary expenditure, as the earlier grant of Provincial Govt was meant for Salaries and Pension Endowment Fund. The remaining releases on the approved summary is awaited from the Finance Department. The representative of Finance Department was requested to help the University in getting the releases as the University is moving fast on right track and had very effective sustainability plan. Such release will provide provision of funds for non-salary expenditure and enable the University to strengthen its Endowment Funds.

The forum was further apprised that Revised Budget contains allocation for University Endowment Fund of Rs. 400 million and Scholarships Endowment Fund of Rs, 20 million.

The Syndicate recommended the Revised Budget for the Year 2022-23 to the Senate for approval. The Syndicate appreciated the well thought financial planning and requested the Finance Department to help the University in getting the releases on approved summary.

3.2 BUDGET ESTIMATES: 2023-24

The Budget Estimates for the Financial Year 2023-24 were presented to the Syndicate as summarized below:-

(1) Opening Balance		Rs. 589.194 million
(2) Income:		
• Grants: (HEC)	Rs. 10.000 million	
• Grants (Provincial)	Rs. 50.000 million	
• Own Resources	Rs. 190.191 million	
Total Income for the year		Rs. 250.191 million
Total Available Resources		Rs. 839.385 million
(3) Expenditure		
• Establishment Charges (ERE)	Rs. 160.016 million	
• Non-salary Expenditure	Rs. 248.222 million	
Total Expenditure during the year		Rs. 408.238 million
Surplus		Rs. 431.147 million

The forum was further appraised that Budget Estimates contains allocation for University Endowment Fund of Rs. 100 million and Scholarships Endowment Fund of Rs, 20 million.

After detailed deliberations the Syndicate recommended The Budget Estimates for Financial Year 2023-24 to the Senate for approval."

Minutes of the Syndicate of its 3rd meeting held on 12-06-2023 along with its annexure of summarized budget profile and head wise details of income, establishment charges and non-salary heads of expenditure were placed in the working paper to the hon'able members of the Senate.

The budget: Actual for the FY 2021-22, Revised Budget for FY 2022-23 and Budget Estimates for FY 2023-24 recommended by the Syndicate alongwith the five years Financial Plan, was presented before the Senate for approval.

Decision

The Senate highly appreciated the efforts of the University for surplus budget, establishment of Endowment Funds, making Five Years Financial Plan and well thought Way Forward. The Senate approved the Budget of the University of Agriculture Swat as follows.

- 1. Actual for Financial Year 2021-22 (as per summary given at 3.1 (A) above);**
- 2. Revised Budget for Financial Year 2022-23 (as per summary given at 3.1 (B) above); and**
- 3. Budget Estimates for Financial Year 2023-24 (as per summary given at 3.2 above).**

The Actual for Financial Year 2021-22 were approved as revised estimates as the 1st budget of the university(presented to the Senate in its 1st meeting held on 22.06.2022)

The meeting concluded with appreciation of the management of the University from the participants and the Chair and ended with mutual vote of thanks.